



Thank you for expressing interest in volunteering with The Grind Coffee House! We are a non-profit organization and are fully staffed by volunteers who want to make a difference in our community. There are a variety of opportunities at the Grind in which to get involved. In order to get to know you better, please provide us with the following documents.

- Volunteer application
- Completed Police Check
- 3 references

Once all the documents are submitted, we will contact you within two weeks to arrange training and a start date. We look forward to getting to know you better and having you as part of the team.

# THE GRIND COFFEE HOUSE

## VOLUNTEER APPLICATION

### PERSONAL INFORMATION

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

Phone Number: (C) \_\_\_\_\_ (H) \_\_\_\_\_

Birth date: \_\_\_\_\_ Gender: M F

What is your preferred method of communication? Email Text Phone

### AVAILABILITY ( Please give as detailed information as you can so we can place you in the best possible position)

	MON	TUES	WED	THURS	FRI	SAT
HOURS	_____	_____	_____	_____	_____	_____

How often would you like to volunteer (one a week, once a month ect) \_\_\_\_\_

### RELEVANT WORK/VOLUNTEER EXPERIENCE

*Please use the back of the page if needed.*

1. Position: \_\_\_\_\_

Location: \_\_\_\_\_ How long: \_\_\_\_\_

Describe your role:

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**2. Position:** \_\_\_\_\_

Location: \_\_\_\_\_ How long: \_\_\_\_\_

Describe your role: \_\_\_\_\_

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**3. Position:** \_\_\_\_\_

Location: \_\_\_\_\_ How long: \_\_\_\_\_

Describe your role: \_\_\_\_\_

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## SKILLS

*What skills would you like us to know about that you bring to The Grind Coffee House? (e.g., musical abilities, technology, graphic design, carpentry, leadership, organization, etc...)*

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DECLARATION OF INTENT

*Please read each statement carefully. If you agree with the statement, please check the box.*

- I understand volunteering at The Grind Coffee House is a privilege, not a right, and that my desire to serve must at all times meet the criteria of The Grind's screening process.
  
- I understand that volunteering at The Grind Coffee House means I must acquire a police check as part of the screening process to protect myself and the people I serve.
  
- While at The Grind Coffee House, I will uphold moral standard in my conversations, interactions, and work. If there is inappropriate or criminal actions on my part during my volunteer service, The Grind Coffee House reserves the right to terminate my assistance.
  
- I understand that The Grind Coffee House is responsible for the safety and welfare of the persons entrusted to its care. Therefore, I will treat each person with dignity and respect and keep information disclosed to me confidential unless it concerns illegal activity or is a safety risk.
  
- I acknowledge that the information that I have provided in this application is correct to the best of my knowledge.

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Signature of Applicant

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Date

# THE GRIND COFFEE HOUSE

## VOLUNTEER APPLICATION

**Please only include one personal friend as a reference, work or previous volunteer placements preferred**

### REFERENCES

1. Full Name: \_\_\_\_\_

Years known: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Email \_\_\_\_\_

2. Full Name: \_\_\_\_\_

Years known: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Email \_\_\_\_\_

3. Full Name: \_\_\_\_\_

Years known: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Email \_\_\_\_\_